

If NO, please continue to the PERMISSIONS GRANTED section.

If YES, please specify _____ and complete the ADDITIONAL INFORMATION Section below.

Additional Information – Only complete if you answered YES to question 4 above.

1. My child require(s) assistance with...(please be specific):

a. Toileting: _____

b. Eating: _____

c. Dressing: _____

d. Transferring in/out of the wheelchair: _____

e. Walking: _____

f. Communicating: _____

g. Remaining focused and on task: _____

h. Other: _____

2. My child's favourite activities / things are: _____

3. My child's dislikes/fears: _____

4. My child will be more comfortable with other children who are:

() Older () Younger () Same age ()

5. What support does the child receive at school / home?

6. What other agencies or service provider support does your child and/or family receive?

7. Can you provide any additional information that would assist us in assisting your child?

Permissions Granted:

1. Will your child: be picked up? **or** leave on their own? At what time? _____

2. List who is allowed to pick up your child. (The person picking up your child may be asked to show picture I.D.)

a) _____

b) _____

c) _____

If there are any access or custody restrictions, please provide legal documentation to the Program Co-ordinator.

3. May we have permission to take the child's photograph or video which may be used on the City of Ottawa's public website, in print, electronic media and/or community newspapers for the promotion of City programs and services?

Yes No

Consent & Waiver:

**CONSENT, RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISKS AND
IMDEMNITY AGREEMENT**

Please Read Carefully

I, agree and understand that my child, named on this form, a minor pursuant to the Age of Majority and Accountability Act, has my permission to participate in the program/activity or series of programs/activities indicated on this form. As the Parent or Legal Guardian of the child registered in the program/activity or series of programs/activities, I and my child agree to indemnify and hold harmless the Arts Partners (Arts Ottawa East, Gloucester Pottery School, Orleans Young Players Theatre School, Ottawa School of Art Orleans Campus, MIFO) from all claims, demands, actions and causes of action, loss, costs or damages that the Arts Partners may suffer, incur or be liable for in relation to any injury my child may suffer or cause to others in connection with my child's negligence or actions while my child is participating in the program/activity or series of programs/activities. Furthermore, I and my child hereby release, waive and discharge the Arts Partners from all liability to our heirs, executors, administrators for all loss of damage and any claim or demands for such loss or damage due to injury to person or property.

By signing this agreement, I and my child understand that my child will be assuming injury and certain legal risks. I, as the Parent or Legal Guardian of the child, confirm that I understand and agree to the conditions contained in this Agreement prior to signing it.

Furthermore, I confirm that I have received the Conditions of Enrolment and I agree to abide by the terms and conditions outlined therein.

Parent/Legal Guardian-print your name:

Parent / Legal Guardian-sign your name:


Date _____

Participant - print your name if 16 or 17 years old Participant – sign your name if 16 or 17 years old:

Date _____

Personal information contained on this form is collected under the Authority of the Municipal Act. RSO1990, cM.45, s.207 (45).

CONDITIONS OF ENROLMENT

1. An Enrolment Form must be completed for each child. If a child suffers from severe allergies, parents or legal guardian must complete the Medication Administration Request Form, provide two auto-injectors of epinephrine (Epipen ) and **two** current photos of the child.
2. Parents or legal guardians must notify Program Staff of any changes to the information given on the Enrolment Form including medical, physical and emotional health issues and/or custody arrangements.
3. Parents or legal guardians must notify Program Staff if the child will be late attending the program or absent.
4. Those authorized on the Enrolment Form to pick up the child will be requested to follow the program's signing out procedures. Staff will not release a child to any person who is **not authorized** by the parent or legal guardian to do so. Children walking to and from the program site will have their arrival and departure information recorded by a staff person.
5. Children must be picked up and dropped off by the agreed upon time and by those persons authorized to do so unless the child is allowed to walk home or take the bus home.
6. Parents or legal guardians are responsible for the child **before** the start of the program and **upon** arrival when picking up the child at the end of the program.
7. The Arts partners attempt to offer an allergen-safe environment. Please do not send your child with lunches or snacks that may contain nuts, traces of nuts or nut by-products.
8. Children are responsible for their own belongings. The Arts Partners shall not be responsible for loss or damage to property belonging to children.
9. Children are not to bring electronic devices, CD Players, toys or similar items unless requested to do so by staff.
10. All electronic equipment with photographic capabilities (including cellular telephones) are strictly prohibited.
11. Children with behavioral difficulties may require additional support and may be referred to City of Ottawa Special Needs Services for specialized and individual program planning.
12. Parents/guardians agree to pay for any and all damages intentionally caused by the child to facility property and/or the property of others.
13. Illegal drugs, alcohol, or weapons are forbidden in the Arts Partners programs.
14. Children are expected to demonstrate basic respect for the dignity and rights of other program children and staff. The Arts Partners reserve the right to immediately suspend or terminate the enrolment of any child who displays any behavior that violates the following guidelines:
 - **Inappropriate behaviour, foul language and aggressive behaviour to other participants and staff is not permitted;**
 - Respect for Arts Partners property and the property of others.
15. All children must comply with Federal, Provincial and Municipal laws and all rules, regulations, policies, procedures and by-laws of the City of Ottawa.

Non-compliance with the Conditions of Enrolment will result in a written warning. If the Conditions of Enrolment continue to be breached, the Arts Partners reserve the right to immediately discharge your child.